

Kansas Tractor Club

Restoration Grant Application

The Kansas Tractor Club has established grants up to \$1,000 to be used towards the historical preservation and documentation of antique farming machinery so historical information is not lost to future generations by the passing of time.

The purpose is to especially encourage and educate the younger generation, but it is not limited by any age. Examples of projects: Restoration of tractors and/or implements.

Qualifications:

1. The grants are open to any individual or group who is sponsored by an active Kansas Tractor Club member.
2. The grant(s) will be awarded based on the merit of the proposals submitted. The award committee is not obligated to award a grant each year, if the proposals (applications) are not deemed worthy or qualified.
3. Interested applicants can obtain Guidelines and an Application form on the KTC web site: www.kansastractorclub.com or by contacting any KTC Director.
4. The applicant will submit a proposal explaining the project in detail, including cost estimates. A KTC member must sponsor the project for an individual or group. The sponsor's signature must be on the application.

Application will include:

- Name and contact information
 - Sponsor name and contact information
 - Name of project, description of the purpose of the project and how it will contribute towards the preservation of agricultural heritage.
 - Plan of how the project will be conducted, the process, etc.
5. Applicants are encouraged to be involved in any outsourced work done by a 3rd party, as an observer for the learning opportunity. For example, radiator repairs, welding, etc.
 6. Applications are due no later than July 15th, and winner will be notified on or before September 15th of the same year.
 7. The grant recipient(s) will create a display that shows the project from start to finish, as applicable to the project. This display will be shown at a KTC attended event throughout the year. If equipment is involved, effort will be made to help provide transportation. If that is not possible, effort to display the final project at a local event should be made.
 8. Grant Recipient(s) must submit a record of the project development, such as a written journal or diary, the process or steps taken, photos of before and after (as applicable). This final report will be in addition to the display required. It may use the same information, but will be the documentation of how funds were used.
 9. KTC will be given credit for providing funds in all displays and reports and will have the right to use the project in educational and promotional materials.

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10. The KTC treasurer will provide the funds when expenses are presented at completion of the project, not up-front. The member sponsor* will act as an advisor, certify the completion of the project, and send the notice to the KTC Restoration Grant contact person for payment of the grant awarded.
11. The Grant Committee, consisting of three members and the KTC Vice President, will decide how many grants to award and in what amounts. It may be 4 at \$250, 1 at \$1000, 2 at \$500. It all depends on the proposals submitted.
 - Only the Board Contact will know the applicant names and sponsors. The names will remain confidential to the committee members until after the awards are decided.
 - A person may resubmit another year if not awarded the first time.
12. The application can be approved after the project begins. The grants are to encourage individuals to initiate a restoration project; grants are not to be used to pay for expenses already incurred on an existing project.
13. Grant recipient(s) must complete and submit the final report within two years of being awarded the grant. If the project is not completed within two years, recipient(s) will not be awarded any money for expenses accrued during the allotted project timeline.

***Sponsor Duties include, but are not limited to the following:**

- Help write the application.
- Supervise and monitor the progress of the project.
- Approve completion of the project.
- Notify the KTC Preservation Grant contact at the completion of the project.
- Assist with arranging transportation of the project to an appropriate event.

For questions concerning application or guidelines, contact KTC Preservation Grant Contact:
Amy Helm, 1547 N. Burma Rd., Salina, KS 67401
785-577-3599 or email: kansastractorclub@gmail.com

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Complete the following three pages and submit to:

Amy Helm, 1547 N. Burma Rd, Salina, KS 67401

785-577-3599 or email: kansastractorclub@gmail.com

The contact information below will be confidential and not included in the project proposal that goes to the Grant Committee.

Project Name: _____

Applicant

Name _____

Address _____

Telephone _____

E-mail _____

If you are a student and proposing this project for a class or organization please indicate below:

Name of School _____

Class or course _____

Organization _____

I (the applicant) have read the Guidelines and the responsibilities outlined and agree to the terms as described in the KTC Preservation Grant Guidelines.

Applicant Signature _____ Date _____

KTC Sponsor

Name _____

Address _____

Telephone _____

E-mail _____

Relationship to the applicant: _____

I (the sponsor) have been contacted by the applicant and have agreed to sponsor _____ in this preservation project. I have read the Guidelines and the responsibilities of the Sponsor and agree to the terms described in the Guidelines.

Applicant Signature _____ Date _____

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NAME OF GRANT PROJECT: _____
(Example: Restoration of a 1957 John Deere 720)

PROJECT PURPOSE

Explain the **purpose** of your project and how it will contribute towards the preservation of antique farming machinery.

TIMETABLE

(**Note**—the application must be approved before the project begins. See guidelines.)

Furnish an estimated timetable of the project:

ESTIMATED COMPLETION DATE: _____
(**Note**—Two-year deadline from award date. See guidelines.)

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PROJECT BUDGET

Furnish an estimated, itemized cost of the project. (Examples of cost items: Equipment, supplies, materials, 3rd party labor, etc.)

Amount of grant requested: _____